
Tuesday, May 15, 2018

Minutes of the meeting of the Committee of the Whole held on Tuesday, May 15, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:00 pm.

MINUTES

Present:

| | | |
|--------------------|-------------|-------------------------------------------------------------|
| Chair: | B. Jolliffe | Baynes Sound-Denman/Hornby Islands (Area 'A') |
| Vice-Chair: | B. Wells | City of Courtenay |
| Directors: | E. Eriksson | City of Courtenay |
| | K. Grant | Town of Comox |
| | E. Grieve | Puntledge/Black Creek (Area 'C') |
| | L. Jangula | City of Courtenay |
| | R. Nichol | Lazo North (Area 'B') |
| | B. Price | Town of Comox |
| | G. Sproule | Village of Cumberland |
| | M. Theos | City of Courtenay |
| Staff: | R. Dyson | Chief Administrative Officer |
| | B. Dunlop | Corporate Financial Officer |
| | M. Rutten | General Manager of Engineering Services |
| | I. Smith | General Manager of Community Services |
| | J. Warren | General Manager of Corporate Services |
| | A. Mullaly | Acting General Manager of Planning and Development Services |
| | J. Martens | Manager of Legislative Services |
| | A. Baldwin | Legislative Services Assistant |

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

MANAGEMENT REPORT:

K. Grant/E. Grieve: THAT the Committee of the Whole management report dated May 2018 be received
208 Carried

REPORTS:

**COMOX VALLEY REGIONAL DISTRICT AND DEPARTMENT OF NATIONAL DEFENSE – 19 WING COMOX
UPDATED MEMORANDUM OF UNDERSTANDING**

B. Wells/K. Grant: THAT the report dated May 8, 2018 regarding the renewal of the Memorandum of Understanding between the Comox Valley Regional District and Department of National Defense be received.

208

Carried

R. Nichol/E. Grieve: THAT the Comox Valley Regional District renew the memorandum of understanding (Appendix A to staff report dated May 8, 2018) with the Department of National Defense – 19 Wing Comox to maintain a high-level communication structure.

210

Carried

COMOX VALLEY COMMUNITY HEALTH NETWORK AGREEMENT

K. Grant/E. Grieve: THAT the report dated May 4, 2018 regarding a funding agreement with Island Health for a Community Health Network (CHN) in the Comox Valley and the terms of reference for the CHN be received.

208

Carried

Ian Smith, General Manager of Community Services, provided an overview of the report regarding a funding agreement with Island Health for a Community Health Network (CHN) in the Comox Valley and the terms of reference for the CHN.

Analisa Blake, Island Health, was in attendance via teleconference.

B. Price/E. Grieve: THAT the funding agreement between the Comox Valley Regional District and Island Health for a Community Health Network in the Comox Valley be approved;

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to execute the agreement.

210

Carried *NAY: L. Jangula*

CARBON NEUTRAL UPDATE

K. Grant/E. Grieve: THAT the report dated May 8, 2018 regarding the results of the 2017 Comox Valley Regional District corporate emissions inventory, and proposed emissions reductions activities for be received.

208

Carried

Vince Van Tongeren, Policy and Sustainability Analyst, provided an overview of the report regarding the results of the 2017 Comox Valley Regional District corporate emissions inventory, and proposed emissions reductions activities.

B. Wells/K. Grant: THAT the Comox Valley Regional District (CVRD) achieve carbon neutrality for 2017

with the purchase of 2003 metric tonnes of verified offsets from the East Central Landfill Gas project, Minnesota at a cost of \$1.75 USD/MT, totalling approximately \$4,500 CAD;

AND FURTHER THAT remaining 2017 carbon offset funds (\$43,500) be allocated to a solar photovoltaic installation as part of the Comox Valley Regional Office building project.

208

Carried *NAY: L. Jangula, M.
Theos, R. Nichol*

2018 ELECTION SERVICES AGREEMENTS

K. Grant/B. Wells: THAT the report dated May 10, 2018 regarding entering into Election Services Agreements with Islands Trust and School District No. 71 for the purpose of conducting the local trustee elections within specified areas of the Comox Valley Regional District in October 2018 be received.

208

Carried

Jake Martens, Manager of Legislative Services, provided an overview of the report regarding the 2018 election services agreements.

K. Grant/B. Price: THAT the board approve entering into an Election Services Agreement with Islands Trust for the purpose of the Comox Valley Regional District conducting the 2018 local government election for Islands Trust local trustees on Denman Island and Hornby Island;

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to execute the agreement.

210

Carried

K. Grant/B. Price: THAT the board approve entering into an agreement with School District No. 71 for the purpose of the Comox Valley Regional District conducting the 2018 local government election for school district trustees in Electoral Areas 'A' (Baynes Sound – Denman/Hornby Islands), 'B' (Lazo North) and 'C' (Puntledge – Black Creek);

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to execute the agreement.

210

Carried

COMOX VALLEY EXHIBITION GROUNDS - FEES AND CHARGES BYLAW UPDATE

K. Grant/B. Wells: THAT the report dated May 4, 2018 regarding an amendment to Bylaw No. 244 being 'Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013', to increase the fees and charges for the Comox Valley Exhibition Grounds be received.

209

Carried

Jennifer Zbinden, Senior Manager of Recreation Facilities, presented information regarding an amendment to Bylaw No. 244 being 'Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244,

2013”, to increase the fees and charges for the Comox Valley Exhibition Grounds.

E. Grieve/G. Sproule: THAT Bylaw No. 244 being “Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013” be amended as attached to the staff report dated May 4, 2018, to be implemented January 1, 2019.

209 Carried

TERMINATION:

E. Grieve/G. Sproule: THAT the meeting terminate.

Carried

Time: 4:28 pm.

Confirmed by:

Bruce Jolliffe
Chair

Certified Correct:

Jake Martens
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the ____ day of _____, 2018.